

## **Undergraduate Counselor for Weinberg Summer Programs – Bio&ChemEXCEL and Bridge**

Applications are now being accepted for undergraduate counselors for the Weinberg Summer Programs. Both Bio&ChemEXCEL and Bridge are five-week academic/residential programs open to selected incoming Northwestern first-year students in Weinberg College of Arts and Science. These programs provide rigorous academic preparation and a cultural community of support for first-generation and lower-income students.

**We anticipate that our summer programs will be conducted in-person, on-campus for the summer of 2024. UTFs will be required to live in the residential dorm with the student participants during the program dates.**

**Bio&ChemEXCEL** The program will run from Thursday, June 20 to Sunday, July 28.

- Positions needed: 5 counselors with experience in first-year science coursework (general chemistry, calculus, and/or biology)
- Pay: \$2500 minus applicable taxes. Free housing and dining will be provided

**Bridge I** The program will run from Thursday, August 8 to Friday, September 13.

- Positions needed: 8 counselors with any WCAS major/minor
- Pay: \$2500 minus applicable taxes. Free housing and dining will be provided

How to Apply:

**Application Deadline: Friday, March 1 by 11:59pm**

Applications should include:

- A resume
- A short essay (around 300 words) describing why you would like to be a UTF this summer.
- [Click here to apply](#)

Applicants to be considered further will be invited for an interview sometime between reading week and spring break. If you have any questions about the position, please feel free to contact Dr. Luke Flores at [L-Flores2@northwestern.edu](mailto:L-Flores2@northwestern.edu).

## **Bridge – Undergraduate Counselor Job Description**

Undergraduate Counselors provide community building opportunities and academic support to the students in the Bridge program (Weinberg College of Arts and Sciences/Medill School of Journalism).

This person will be able to communicate with and relate to a diverse group of students to understand their individual needs and to help those students establish strong social networks as well as connect with the appropriate academic, social and health-related resources on campus. The ideal Counselor must be able to work successfully on a team as needed while being self-motivated to work independently as needed.

Primary responsibilities include:

1. Living on campus with program participants for the entirety of the program – August 8<sup>rd</sup> to September 13<sup>th</sup>
2. Attend a one-day training in Spring term – date TBD
3. Assist with student move-in on August 11<sup>th</sup> and Big Switch (moving to fall housing) the week of September 8<sup>th</sup>
4. Daily check-ins with program participants including attendance at dinners every night
5. Organizes and supports community building activities such as field day, movie viewing, game night, and trips around Evanston/Chicago
6. Academic support and tutoring including leading study groups
7. Maintains a safe and productive environment for participants within the residence hall and mediates conflict, following all university policies
8. Share personal experiences as they relate to course work, college-life, accessing resources, and navigating the university
9. Communicate regularly and meet weekly with Arch program administrators
10. Outreach to students during the program recruitment process